

The Board of Education met in regular session Tuesday, July 13, 2010, at 6:00 p.m. in the Large Classroom at George Caleb Bingham Middle School, 1716 South Speck Road, Independence, Missouri.

Members Present: Mr. Ken Johnston, President  
Mrs. Jana Waits, Treasurer  
Mr. Blake Roberson, Director  
Dr. Matt Mallinson, Director  
Mrs. Jill Esry, Director  
Mrs. Denise Fears, Director

Member Absent: Mrs. Ann Franklin, Vice President

Also Present: Dr. Jim Hinson, Superintendent  
Mr. Dred Scott, Mr. Dale Herl, Ms. Sandi Kiehne, Dr. Beth Savidge, Dr. Gary Hogue, Mrs. Claudia Ketterlin, Ms. Cindy Konomos, Dr. Gloria Stephenson, Mrs. Nancy Lewis, Mr. Bob Robinson, INEA, PTA, Ms. Kelly Evenson of *The Examiner*, interested patrons and staff, and Mrs. Annette Miller.

A moment of silence was observed for children that have been victims of child abuse or neglect.

The meeting was called to order by the President, Mr. Ken Johnston, and minutes of the meeting were recorded by the secretary, Mrs. Annette Miller.

Blake Roberson made the motion to approve the July 13, 2010 Agenda and all items as presented. The motion was seconded by Jana Waits and unanimously approved by the Board of Education.

Dr. Hinson explained several items on the Consent Agenda including: the July list of bills is large because of the teachers payroll for three months (June, July and August); Summer School ended last Friday, the late ending date is due to the inclement weather days during the regular school year; school administrators and office staff return to school on Monday, July 26 which creates a short time frame for cleaning all of the buildings; and the annual Administrators Leadership Retreat will be held July 27, 28, 29 – the Board is invited to attend the session on Wednesday, July 28.

Blake Roberson made the motion to approve the July 13, 2010 Consent Agenda as printed.

Minutes – June 8 and June 29, 2010.

Approval of July 13, 2010 List of Bills totaling \$19,108,282.89

Personnel Recommendation #1.

A. Resignation of Certificated Staff Effective End of the 2009-2010 School Year.

1. Matthew Habermehl, Math/Van Horn High School.

The motion was seconded by Jana Waits and unanimously approved by the Board of Education.

Dr. Hogue updated the Board of Education on the 2010-2011 Career Ladder Plan and changes that affect the upcoming year's program.

Dr. Mallinson made the motion that the Board of Education approves the 2010-2011 Career Ladder Plan revisions as presented. The motion was seconded by Jana Waits and was unanimously approved by the Board of Education.

Several annual bid items were presented for the Board of Education's consideration.

The motion was made by Jana Waits, second by Blake Roberson, that the Board of Education authorizes the Superintendent, or his designee, to accept the bid of \$71,000.00 from Interstate Bread Company to supply bakery products for the 2010-2011 school year. The motion was unanimously approved by the Board of Education.

A motion was made by Matt Mallinson that the Board of Education authorizes the Superintendent, or his designee, to accept the firm bid in the amount of \$502,000.00 from Anderson-Erickson to supply milk and dairy products for the 2010-2011 school year. The motion was seconded by Jill Esry and unanimously approved by the Board of Education.

Jill Esry made the motion that the Board of Education authorizes the Superintendent, or his designee, to accept the firm bid in the amount of \$8,000.00 from K. C. Ice Cream to provide the ice cream products for the 2010-2011 school year. The motion was seconded by Jana Waits and unanimously approved by the Board of Education

Dr. Hinson stated that the Administration is recommending approval of an increase in weekly fees for the Child and Family Learning Centers Kids' Safari Program. The increase is \$5 per week and will also allow for additional enrollment options for families.

The motion was made by Blake Roberson, second by Denise Fears, that the Board of Education approves a \$5.00 weekly fee increase for the Child and Family Learning Center's Kids' Safari Program. The motion was unanimously approved by the Board of Education. (Page 10382)

Dr. Hinson explained that the cash management resolution needs to be approved annually. It allows the District flexibility to use a variety of banking and investment opportunities.

Jana Waits made the motion to approve the renewal of the cash management resolution for the 2010-2011 school year. The motion was seconded by Jill Esry and unanimously approved by the Board of Education. (Pages 10283-10385)

Mr. Herl stated that with the acquisition of the Sunshine Center School, two vacant lots (611 and 615 West Lexington Street) were also acquired. These lots are adjacent to the former Sunshine Center location on Lexington Street. The Administration is recommending selling the lots back to the Community of Christ Church.

Denise Fears made the motion, second by Jill Esry, that the Board of Education approves the sale of the lots located at 611 and 615 West Lexington Street to the Community of Christ Church at a total cost of \$9,000.00. The motion was unanimously approved by the Board of Education.


Mr. Robinson, Director of Facilities, provided an update on the various Bond Issue projects: 1) Van Horn High School - the entryway construction is underway and the HVAC and electrical installation is on schedule; 2) Fairmount Elementary School - HVAC equipment has been ordered as well as the electrical installation equipment; 3) Sugar Creek and Three Trails Elementary Schools - HVAC equipment has been ordered; 4) Blackburn - piers are in, HVAC and lighting equipment is on order, and exterior masonry construction is on schedule; 5) John W. Luff Elementary School - foundation pier installation has started, new playground area is complete, carpet is scheduled the week of July 19, and main entry should be ready for the first day of school; 6) William Chrisman High School - the weather has delayed some of the outside work on the entryway and courtyard and may have to use alternative plans for school opening; 7) Korte and Randall Elementary Schools - renovation work on the restrooms is on schedule and should be completed before school starts; 8) Thomas Hart Benton Elementary School - the office remodeling is on scheduled but the classroom addition work is behind schedule due to the weather; 9) Christian Ott Elementary School - the kitchen remodeling work is on schedule and should be completed by August 5; 10) Windsor Building/Santa Fe Trail Elementary School - demolition work is done and interior walks, new playground area, and entry drive are under construction; 11) Jim Bridger Middle School - construction is on schedule for bathroom (south and north) remodeling, and the track is completed; 12) Truman and Van Horn High Schools - the work on the tracks are behind schedule due to the weather but they should be in by mid-August; and 13) Van Horn and William Chrisman High Schools - are the biggest worries right now for the start of school. The rains have caused a number of delays for several of the outside projects. The District has approximately \$50 million in projects scheduled for this summer. A video on the progress of the projects is on-line so that patrons can view the progress.

There being no further information to come before the Board, Denise Fears made the motion, second by Blake Roberson, to adjourn the meeting and go into executive session for legal, real estate, and personnel issues at 6:18 p.m. The motion was approved as follows:

Ayes: Ken Johnston  
Jana Waits  
Blake Roberson  
Matt Mallinson  
Jill Esry  
Denise Fears

Absent: Ann Franklin

  
Secretary

  
President



## 2011 Board Request Fee Increase and Additional Enrollment Options Kids' Safari and Latitude Before/After School Services

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The Independence School District's Kids' Safari program proposes a \$5.00 weekly fee increase for the 2010-2011 school year. To meet increase contribution in PEERS increase in overall program expenses.

### ***Kids' Safari Before and After School Proposed Fee Increase:***

	<u>Current</u>	<u>Proposed Fee</u>
Before and After	\$55.00 per week/per child	\$60.00 per week/per child
Before Only	\$35.00 per week/per child	\$40.00 per week/per child
After Only	\$35.00 per week/per child	\$40.00 per week/per child

### ***Proposed Additional Kids Safari Enrollment Options:***

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**Drop In Enrollment Option** - Families would have the option to enroll in Kids' Safari on a "drop in" basis to use Kids' Safari services on early dismissal days, scheduled full days or snow days. Parents will complete the regular enrollment procedures and pay the registration fee, in advance. Parents will still be required to contact their Youth Specialist to sign up for scheduled early dismissal days or full day services.

- **Scheduled Early Dismissal Fee = \$15.00**
- **Full Day / Snow Day Fee = \$30.00**

**Kids' Safari AM or PM "Passport"** - Families will have the opportunity to purchase a punch card for Kids' Safari before or after school services. They may choose to purchase an *AM Passport* or *PM Passport*. Each passport will be worth 10 visits to the program of their choice. Families will follow the regular registration process and the registration fee will apply. Once all 10 visits have been used parents may purchase an additional "passport" card if the program has "passports" available. Unused visits will not be refunded for any reason.

- **10 visits for \$100.00 per child**

### ***Proposed Additional Latitude Enrollment Options:***

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Latitude middle school program proposes an additional enrollment option for scheduled early dismissal days for the 2010 – 2011 school year.

**Scheduled Early Dismissal** –. In the past Latitude services have only been available when school is in session. We would like to give families the option to participate in Latitude during early dismissal days throughout the school year. Students from Bingham, Bridger and Pioneer Ridge will have the option to sign up to attend Latitude on early dismissal days at one location. Parents will complete the regular enrollment procedures.

- **Scheduled Early Dismissal Fee = \$15.00**

## CASH MANAGEMENT RESOLUTION

RESOLVED: The Board President, Superintendent and/or Deputy Superintendent Finance and Support Services of the School District of the City of Independence, Missouri ("the District") is authorized to enter into agreements for deposit accounts, collateral accounts, investment accounts, funds transfer instructions, ACH services, positive pay services, purchase card services, dial-up/internet cash management services, and other cash management services as needed.

FURTHER RESOLVED: The positions in Attachment A are authorized to initiate transactions as designated:

FURTHER RESOLVED: The Board President, Superintendent, and/or Deputy Superintendent Finance and Support Services of the District may from time to time designate who may otherwise give instructions on behalf of the District with respect to said agreements and who may on a temporary basis initiate said transactions.

FURTHER RESOLVED: This authorization replaces all other authorizations in effect and shall remain in force until written notice of its revocation is received.

CERTIFICATION: I certify that: (i) I am the Board Secretary of the School District of the City of Independence, Missouri named above; (ii) the foregoing resolution is a complete and accurate copy of the resolution duly adopted by the District's Board of Education on July 13, 2010; (iii) the resolution is in full force and has not been revoked or changed in any way; and (iv) the persons on the attached list are the position holders described in the above resolution and it is their signatures.

By: C. Annette Miller Date: July 13, 2010  
 Board Secretary's Signature

Corporate SEAL

### Key for Attachment A:

- \* Secondary authorization and security by login on web mailbox.
- \*\* Secondary authorization required on non-repetitive transactions.
- \*\*\* Third-party callback authorization required.

<u>Transaction:</u>	<u>Position:</u>
Sign agreements	Board President, Superintendent or Deputy Super. Finance and Support Services
Sign District Checks (both required by authorized facsimile)	Board President & Board Treasurer
Sign Petty Cash Checks (one required)	See annual approved list
Security Administrator	Director Business/Benefits
System Administrator	Assistant Director Business/Benefits
Investment Transactions **	Assistant Director Business/Benefits Director Business/Benefits Deputy Super. Finance and Support Services
Wires & Internal Transfers **	Assistant Director Business/Benefits Director Business/Benefits Deputy Super. Finance and Support Services
Collateral Transactions ***	Assistant Director Business/Benefits Director Business/Benefits Deputy Super. Finance and Support Services
ACH employee direct deposit * And direct check card	Payroll Assistant Director Business/Benefits Director Business/Benefits
Federal/State taxes, Flex, 403b/457b files For ACH debit authorization	Payroll / Benefits Assistant Director Business/Benefits Director Business/Benefits
ACH customer direct debit *	Benefits Accounts Receivable Assistant Director Business/Benefits Director Business/Benefits
Positive Pay *	Assistant Director Business/Benefits Director Business/Benefits
Cleared Check File *	District Bookkeeper Business Office Supervisor Assistant Director Business/Benefits Director Business/Benefits
Purchase Cards Management/Reports	Purchase Card Coordinator Assistant Director Business/Benefits Director Business/Benefits
Stop Payments & Look-up	Accounts Payable District Bookkeeper Business Office Supervisor Assistant Director Business/Benefits Director Business/Benefits
General look-up features of On-line/internet banking services	District Bookkeeper Business Office Supervisor Accounts Receivable Accounts Payable Assistant Director Business/Benefits Director Business/Benefits
Merchant Card (Card Terminal/PC)	Accounts Receivable District Bookkeeper Business Office Supervisor Assistant Director Business/Benefits Director Business/Benefits
Lock box files *	Accounts Receivable District Bookkeeper Business Office Supervisor Assistant Director Business/Benefits Director Business/Benefits

Position Holders List

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The following positions are held as named including signatures and specific contact information. All are located at Independence School District, 3225 S. Noland Road, Independence, MO 64055 and can be reached at (816)521-5300 and fax (816)521-5678. All email addresses end with "@indep.k12.mo.us"

<u>Position</u>	<u>Ext / Email@indep.k12.mo.us</u>	<u>District Person</u>	<u>Signature</u>
Board President	10054 / ken_johnston	<u>Ken Johnston</u>	_____
Board Treasurer	10054 / jana_waits	<u>Jana Waits</u>	_____
Superintendent	10054 / jim_hinson	<u>Jim Hinson</u>	_____
Deputy Superintendent Finance and Support Services	10059 / dale_herl	<u>Dale Herl</u>	_____
Director Business/Benefits	10045 / molly_johnson	<u>Molly Johnson</u>	_____
Assistant Director Business/Benefits	10067 / bane_ballou	<u>Bane Ballou</u>	_____
Payroll	10037 / deanne_hackley	<u>Deanne Hackley</u>	_____
Payroll	10071 / chris_tanner	<u>Christina Tanner</u>	_____
Payroll	10077 / lisa_perez	<u>Lisa Perez</u>	_____
Benefits	10029 / pam_ellis	<u>Pam Ellis</u>	_____
Benefits	10050 / debby_acuff	<u>Debby Acuff</u>	_____
Purchase Card Coordinator	10059 / rhonda_ogle	<u>Rhonda Ogle</u>	_____
Accounts Payable	10044 / christine_gross	<u>Christine Gross</u>	_____
Accounts Payable	10084 / grichzel_nellenbach	<u>Grichzel Nellenbach</u>	_____
Accts Receivable	10021 / teresa_castor	<u>Teresa Castor</u>	_____
Accts Receivable	10033 / chris_gilliam	<u>Chris Gilliam</u>	_____
Accts Receivable	10082 / clarissa_deeds	<u>Clarissa Deeds</u>	_____
Accts Receivable	10017 / sue_adams	<u>Sue Adams</u>	_____
District Bookkeeper	10076 / karen_branson	<u>Karen Branson</u>	_____
Bus. Office Spvrs.	10057/ cara_bartow	<u>Cara Bartow</u>	_____